

Request for Use of Mini-DIGIE

Name of Institution

[Fillable Field]

Address

[Fillable Field]

Email

[Fillable Field]

Proposed Date(s)

[Fillable Field]

Propose of Use

[Fillable Field]

Contact Person

[Fillable Field]

Phone

[Fillable Field]

Requirements (check all that apply)

- Located within the County of El Paso, TX?
- Loading dock or safe loading/unloading zone
- Electrical outlet in close proximity to where unit will be placed
- Safe, Clean Environment
- Able to provide proof of insurance and name the City of El Paso as an additional insurer
- Electronic security system in place. Intrusion alarm to protect the facility at night and CCTV monitoring system are preferred. If there is no security in the area where the unity will be installed, the facility must provide a secure room where Mini-DIGIE may be stored at night
- Physical Security in the form of a Security Guard stationed next to Mini-DIGIE when it is in use. If Mini-DIGIE is located at a school, a teacher or appropriate staff member should be present at all times during student and adult interactions with the unit
- The training of two staff members in the operations, turning on and off screen and general care of Mini-DIGIE
- Ability to track the number of people who use Mini-DIGIE